



Annual Funding Distribution Process

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Funding Request Application Check List

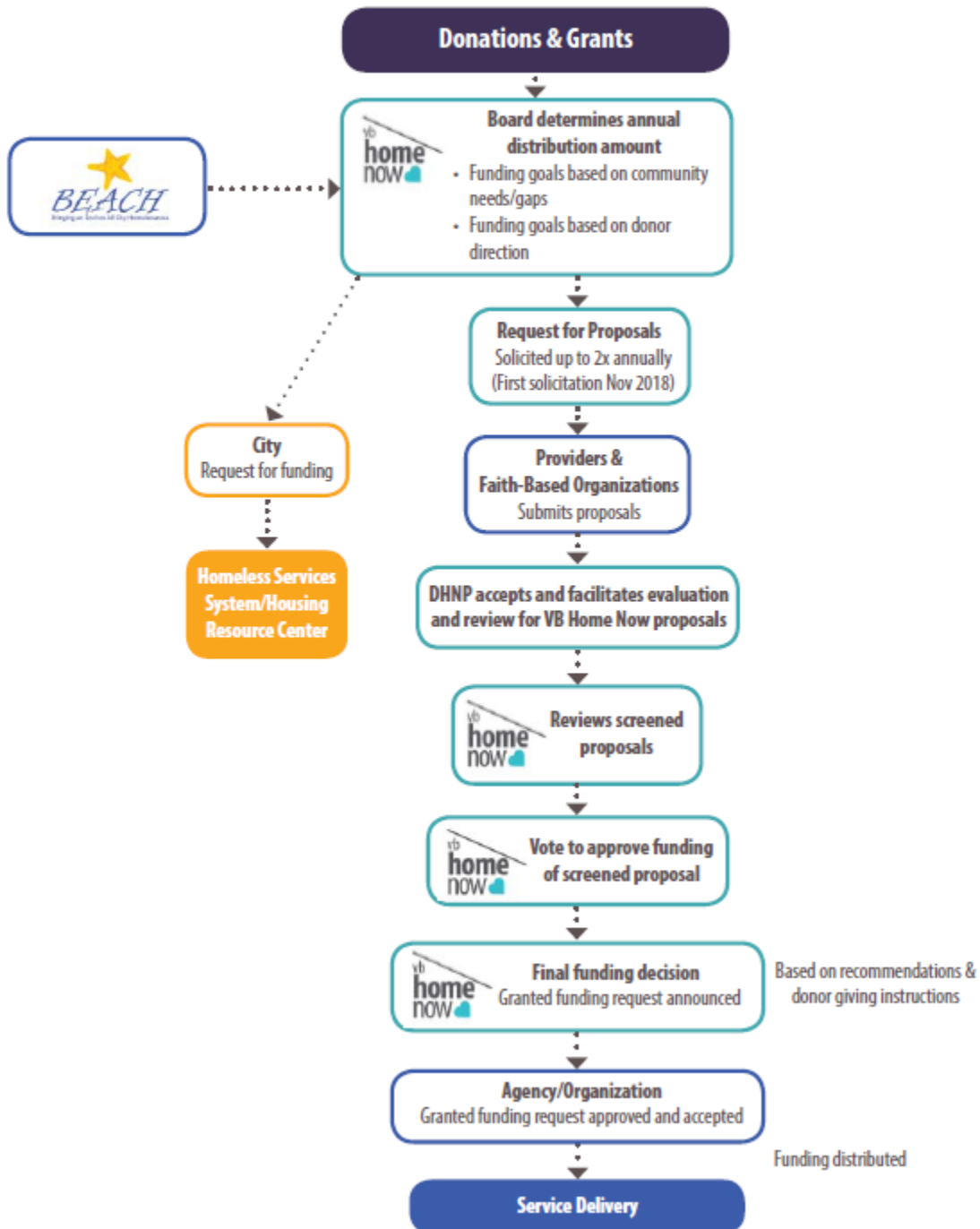
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Funding Opportunity Flow Chart





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Funding Opportunity

VB Home Now is a nonprofit organization formed to support and enhance our community system of services, programs, and facilities aimed toward preventing and ending homelessness. Our mission is to mobilize the community to help the neediest among us. For over thirty years, the Virginia Beach community has been committed to making homelessness rare, brief, and nonrecurring through the collaboration of nonprofit, faith-based and city organizations. *VB Home Now* supports causes that will have the greatest impact on those persons in our community experiencing a housing crisis. *VB Home Now* is leading the fundraising campaign to support the work at the Housing Resource Center and impact the lives of the people who will be assisted there. We strongly believe in the BEACH Community Partnership vision: **Our city, our homeless, and our shared responsibility.**

Geographic Focus

VB Home Now welcomes funding requests from organizations serving residents within the city of Virginia Beach.

Funding Priority and Principles

VB Home Now prioritizes requests for funding that addresses gaps within our community directly impacting those individuals experiencing a housing crisis through the provision of resources and strategic partnerships. Specifically, we are looking for innovative projects to advance the work of the Virginia Beach homeless services system in making homelessness rare, brief and nonrecurring:

To make homelessness rare we will need to strengthen the homeless response system's capacity to prevent as many households as possible from experiencing homelessness by investing in programs that provide prevention services. Prevention services include the provision of financial assistance, rental subsidy and case management services to households who are experiencing a financial crisis and are most vulnerable to experiencing homelessness.

Reduce the length of time households experience homelessness will advance the goal of making homelessness brief. Currently, the average length of time households experience homelessness after connecting with our system is 160 days. Our goal is to reduce the time to 90 days. Additional investments in long and short-term housing subsidy programs are critical to increasing the system's capacity to end a household's episode of homelessness in the quickest amount of time.

Once households secure permanent housing the goal is for those households to remain stably housed. **Making homelessness nonrecurring** will require investments in



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supportive services and affordable housing. Some households who are housed have challenges that make it difficult for them to remain housed. Studies have shown incorporating supportive services for those households plays a critical role in the household's ability to sustain housing and improve overall wellness. In addition, investing in workforce development programs and housing programs that partner with health care agencies can also provide significant impacts to the goal of ensuring homelessness is not a repetitive experience.

We are looking for opportunities based on the principles of:

- Housing First
- Equity and Inclusivity
- Innovation
- Strategic collaboration

Projects providing prevention or housing assistance will be required to participate in the coordinated entry system and the Homeless Management Information System.

Performance Period: January 1, 2027 – December 31, 2027

Application Timeline& Eligibility Requirements

2026 Submission Date	Decision	Disbursement Date
July 31, 2026 at 5pm	October 2026	December 10, 2026

Submissions with completed application and required supporting documentation must be emailed to ewalker@vbgov.com by 5:00pm on July 31, 2026 to be considered.

Applicants may be invited to give a brief presentation in September 2026.

What we do provide funding for:

- Building programmatic capacity
- Providing direct assistance to clients in need
- New programs that meet a community need we want to address and need help starting up

What we won't provide funding for:

- Organizations that we have funded for the past 3 consecutive years
- Previously funded organizations that have not submitted all required documentation at the time of submission
- Generally, we do not fund overhead costs such as salaries, benefits, rent, utilities, etc.



Annual Funding Distribution Process Funding Request Application

Please provide us with the following information. Use a 12 Pt. Font. Maximum of five pages total and attach a short summary of your current programs, budget, results and identify how the activities to be funded by your request fit in with your organization's existing activities.

I. Applicant Information

- a. Date of Application
- b. Organization Name
- c. Organization Address
- d. Organization Phone Number
- e. Organization Website Address
- f. Contact Name
- g. Contact Address
- h. Contact Phone Number
- i. Contact email
- j. Funding amount requested
- k. Is your organization a current member of BEACH Community Partnership?
- l. Number of people/households your organization serves annually

II. Proposal Summary (one paragraph maximum)

Please provide a general description of the following:

- a. Mission statement
- b. Why your organization is requesting funding
- c. What results you hope to achieve
- d. Number of people/households you intend to serve
- e. How the project contributes to your organization's overall mission
- f. How does this project contribute to the Virginia Beach homeless services system

III. Narrative (two page maximum)

- a. Background: please describe
 1. The purpose and history of your organization. Include a short summary of your current programs, budget and outcomes achieved.
 2. Background and explanation of the issue/s that have created a need that you want to address
 3. Evidence that the issues you are addressing with your program exists
- b. Project description: please explain the specific project to be funded addressing the following:
 1. Goals and objectives of project to be funded
 2. Timeline for implementation



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3. Organizational/community partnerships for this project
4. Expected outcomes
5. The population you plan to serve and how will they benefit from the project
6. Methods and approaches that will be used
7. Activities planned for this project
8. Evaluation: explain your expected results and how you will measure the effectiveness of your project.

IV. Budget and Budget Narrative Provide a narrative to explain your request.

Category	VB Home Now Fund Request	Other Funds	Total
Housing Development			
Utilities			
Transportation			
HealthCare Fees			
Workforce Assistance			
Recovery			
Rent/ Rental Subsidy			
Move-in Assistance			
Other:			

V. Sustainability Plan (one paragraph maximum)

If awarded, how will your organization sustain the project after the 2026 funding cycle?

VI. Required Documents (if applicable)

- a. EIN/Tax ID Number
- b. 501 (c) 3 Determination Letter
- c. List of Board members
- d. VDACS Registered Charitable Organization Letter
- e. Most Recent 990
- f. Authorized Signature & Endorsement



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Please provide us with the following letter on your organization's letterhead.

I, _____ the (title) _____
of (organization name) _____ have
approved the submission of this proposal. If we receive an award, we agree to use the
funds as specified in this proposal and evaluation reports as required by *VB Home Now*.

We also agree to allow *VB Home Now* use of the information provided in this request for
its publications and news releases, to publicize the Foundation's support of
(organization name) _____ and in any other
publicity related to the grant if it so chooses.

Acceptance of this grant also entitles the *VB Home Now* to send a representative to one
board meeting, present the award check, and learn more about the organization and
share about the work of the foundation.

Name and Title of Authorizing Member _____

Signature _____

Date: _____

Please print, sign and scan the Endorsement. Email the endorsement, a completed
application and proposal to Erin Walker ewalker@vbgov.com.



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Grantee Funding Report Form

Organization:

Project Name:

Dates of current reporting period: ____ / ____ / ____ to ____ / ____ / ____

Progress Report: ____ 6 months ____ Final

Total grant amount:	
Current 6 month expenditures:	% spent:
Total expenditures (final report only):	Total funds left:

Instructions:

Interim Report due: July 31, 2027

Final Report due: January 31, 2028

If you have any published material regarding this project (brochures, newspaper articles, etc.) please send us a representative sample.

Using your original project goals and objectives, please update your outputs/activities & outcomes in table below. Please describe your progress towards achieving each goal and objective within this reporting period.

Provide an explanation for any variance from your stated goal or expected progress and what action you have taken. Your answers should not be limited by space provided in this form.

GOAL #1: (Please state goal)

Outputs/Activities	Outcomes	Variance

GOAL #2: (Please state goal)

Outputs/Activities	Outcomes	Variance



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Six Month and Final Report Questions

1. **A program summary to include any explanation of above variance:** Please include obstacles, problems, or delays, and if so, what actions have you taken to resolve these?
2. Number of people/households served by grant:
3. Include a brief human-interest story that best represents the project, service, and benefit to the community (please include pictures). We may use these articles and pictures in Foundation publications to demonstrate impact.
4. Please provide a quote from the Executive Director or a Board Member describing why this VB Home Now grant award is important to your organization.

FINAL Report Questions Only

1. What are the most important and/or unexpected outcomes and “lessons learned” from this project?
2. What recommendations would you make to other agencies working in this area or to the Foundation?
3. To do this project again, what would you do differently, if anything?
4. Please use this as an opportunity to share any organizational goals or planned activities.

We certify that the information contained in this progress report and all narrative attachments are true and correct to the best of our knowledge. We understand that any willful manipulation of information or data will result in immediate discontinuation of funds from the VB Home Now Foundation.

Signature of Executive Director/Officer

Title

Date